

DoD Space Planning Criteria for Health Facilities

Occupational Therapy Clinic

3.8.1. PURPOSE AND SCOPE:

This document sets forth the space planning criteria for occupational therapy services within the Department of Defense Health Care Facilities.

3.8.2. DEFINITIONS:

Occupational Therapy (O.T.): Is the use of purposeful activity with individuals who are limited due to physical injury or illness, psychosocial dysfunction, developmental or learning disabilities, poverty and cultural differences or the aging process in order to maximize independence, prevent disability and maintain health. The practice encompasses evaluation, treatment and consultation. Specific occupational therapy services include: diagnosis and treatment of upper extremity conditions (physician extender role); designing, fabricating or applying selected orthotic and prosthetic or selective adaptive equipment; using specifically designed crafts and exercises to enhance functional performance; administering and interpreting tests such as manual muscle and range of motion; teaching daily living skills; developing perceptual motor skills and sensory integrative functioning; developing play skills and prevocational and leisure capacities; health promotion and injury prevention education and treatment; and adapting environments for the physically and mentally challenged. These services are provided individually, in groups, or through social systems.

In addition to the above, service may include ergonomics/human factor consultation (work adjustment); work-site evaluation; development of avocational interests and leisure time skills; fabrication of orthotic and assistive devices; clinical education programs for therapist level and or assistant level students and research programs; evaluation and treatment for sensory integrative dysfunction. As appropriate, service may be extended beyond the occupational therapy module to provide home health visits and consultation services to community agencies supporting the military.

Service: A service in this context includes all functions and activities associated with accomplishing the Occupational Therapy mission. This service receives referrals from all medical specialties.

Treatment Area for O.T.: The major treatment area or patient care area is the general clinic area including daily life skills area, evaluation areas, and work adjustment/hardening equipment area. Space requirements for the above treatment areas are calculated on the basis of projected patient visits per month. When computing actual space requirements, the resulting figures should be rounded to a whole number.

Visit: Each time patients present themselves to the Occupational Therapy, it is counted as one visit. One visit may generate several treatments. Visits to any areas outside the clinic, such as nursing units and homes, are not to be counted for space allocation.

3.8.3. POLICIES:

A separate occupation therapy clinic will be provided when there are 3 or more occupational therapist and occupational therapist technician FTEs projected. If one or two occupational therapists are projected, recommend combining occupational therapy with the physical therapy clinic.

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3.8.4. PROGRAM DATA REQUIRED :

Projected number of occupational therapist FTEs.
 Projected number of occupational therapist technician FTEs.
 Is there a pediatric evaluation program?
 Is ergonomics training provided?
 Is there a neuro/rehab. training program?
 Is there a daily living program?

3.8.5. SPACE CRITERIA:

FUNCTION	AUTHORIZED		PLANNING RANGE/COMMENTS
	m ²	nsf	
<u>PATIENT AREAS</u>			
Clinic Waiting Area	13.01	140	Minimum(provides 7 seats). Provide 2 seats per occupational therapist and OT technician FTE projected. Provide 16 nsf for 95% of the seats and 25 nsf for 5% of the seats (handicapped waiting).
Clinic Reception Station /Control Counter	13.01	140	One reception station per clinic.
Patient Toilets		varies	See Section 6.1.
<u>STAFF AND SUPPORT AREAS</u>			
Administrative Office		varies	Refer to Chapter 2.1. Provide if full time administrative support programmed.
Occupational Therapist Office	11.15	120	One per occupational therapist (FTE) programmed.
Occupational Therapy Technicians Office	11.15	120	One office per every three or fraction of three technicians FTE projected. (Do not include the senior technician if he or she is the NCOIC/ LCPO or LPO).
NCOIC/LCPO/LPO Office	11.15	120	One per clinic.
Equipment Storage	18.58	200	1 per clinic, 200 nsf minimum, add 60 nsf for each occupational therapist FTE over six.
Conference Room	23.25	250	Minimum. One per clinic with between four to eight occupational therapist FTE's. Combine with another clinic if fewer than four OT FTE's.
Staff Lounge		varies	See Section 6.1.
Staff Lockers		varies	See Section 6.1.
Staff Toilets		varies	See Section 6.1.
Litter and Wheelchair Storage	5.57	60	One per clinic.
Janitors' Closet	5.57	60	One janitor's closet per 10,000 nsf. See Section 6.1.

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FUNCTION	AUTHORIZED		PLANNING RANGE/COMMENTS
	m²	nsf	
<u>TREATMENT AREAS</u>			
Clinic Treatment Area	11.15	120	120 nsf minimum. Provide 60 nsf per therapist, OT technician FTE projected.
Daily Living Skills Training Room	37.16	400	One per clinic.
Private Evaluation Area	11.15	120	One room per every three technicians projected. (Do not round up).
Ergonomic Laboratory	37.16	400	One per clinic when ergonomic O.T. services provided.
Splint Fabrication Room	18.58	200	One per clinic.
Neuro/Rehab Training	18.58	200	One per clinic when neuro/rehab training program offered.
Pediatric Evaluation and Rehabilitation	18.58	200	One per clinic when pediatric evaluation a service of the clinic.
Work Adjustment Hardening Equipment Area	37.16	400	One per clinic.